



RULES FOR ABSTRACTS SUBMISSION

1. The system for submitting the Abstract will available on **July 30, 2012 (Monday)**;
2. The fields passport number and date of birth, appearing on the homepage, are required fields. If the author has already registered with SBC, his/her data will be recovered at this stage, making it unnecessary to fill in the rest of the form, which may only be used to update registration data;
3. The deadline for the submission Abstract will be at 00:00 a.m. (Brasília time, Federal District, Brazil) on **October 14, 2012 (Sunday)** at the latest;
4. Filling in and submission are to be solely made by e-mail: **<http://tl.cardiol.br/temaslivres/eventos.asp>**;
5. Follow the instructions displayed on the screen by clicking on the icons indicated. The pages will present a sequence of formatting steps required by the event;
6. Up to three (3) Institutions are allowed to work on the same theme. The maximum number of co-authors allowed will be nine (9);
7. The system provides the percentage of 0% to 100% to 2,300 spaces to be filled in, representing 2,300 characters (to be reduced when tables and/or figures are added);
8. You can copy the contents from another program (e.g. Word), by directly pasting it into an Abstract space on the electronic page specified. Any adjustments will be automatic. Any contents exceeding the limit established will be disregarded by the system. Follow the instructions on the website dedicated to this action;
9. The Abstract should be structured as follows: Introduction and/or background, methods, results and conclusions. The names of authors, Institution(s) and references should not be mentioned in the body of the text. Up to **five (05) different abbreviations** will be allowed in each theme, but these should be in parentheses after the full word. The results must be explained as clearly as possible and the conclusions must be based on the data presented. Any Abstracts with results and conclusions like “the results will be presented and discussed...” will not be accepted. It is not allowed to Abstract to more than one category, otherwise it will be disqualified;
10. The Abstract can be submitted in Portuguese, Spanish or English;
11. The author must select one of the five (5) medical categories available below:
 - **Primary Cardiovascular Prevention**
 - **Secondary Cardiovascular Prevention**
 - **Dyslipidemia**
 - **Systemic Arterial Hypertension**
 - **Sports Cardiology.**



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Choose carefully the one that most relates to the background of our study.

12. At the end of the text, the author may follow two options:

- a. Save the text as a draft without submitting it for adjustments up to the deadline or;
- b. Select the option “send” to submit the paper definitely to the Scientific Commission. In this case, no more adjustments will be allowed;

ATTENTION - an Abstract not submitted and/or in the draft format will not be submitted to the Scientific Commission;

13. The author responsible for submitting Abstract will receive an e-mail with a registration number and a summary of his/her and co-authors' individual registration data;

14. WARNING TO THE AUTHORS – Please do not send any duplicate or incomplete work due to inattention or misuse of the electronic system or research published in past national and/or international events;

15. The result of the analysis of the Abstract, of the category, date and time of presentation will be sent by e-mail to the author responsible for submitting it;

16. Abstract that do not meet the minimum passing score will receive an electronic message;

17. Abstract approved should be submitted by the author or by a co-author, who must be registered for the event;

18. The Brazilian Society of Cardiology takes no responsibility for the costs of transport and accommodations for presenting the Abstract approved;

19. The Abstract will be evaluated by a Jury of Free Theme Papers. Each work will be blind-reviewed by three (3) to four (4) qualified reviewers. Any free theme papers with discrepant scores (score difference > 5) will be judged again by the Scientific Committee. The final average of each paper will not be informed to the authors. The Scientific Commission reserves the right to solve any disputes arising during the judging process.

20. AWARDS - The Brazilian Abstract (Brazilian author and institution) and the International Abstract attaining the highest arithmetic mean in this electronic judgment process will be awarded ten thousand BRL Reals (R\$10,000.00). The Jury's resolution about the winning paper cannot be appealed. The final averages of the Abstract will not be disclosed. Two winning Abstract will be presented at a special session taking place during the scientific agenda of the event, in which the awards (two symbolic checks) and Special Certificates will be delivered.

21. For questions, please send an e-mail to cerj@cardiol.br or call (55 21) 3478-2748/2752, from 8:00 a.m. to 6:00 p.m.